



Columbia Chamber of Commerce –Board Meeting Minutes– 9/2/09

Meeting called to order by Lou Price at 6:34 p.m. held at the Columbia Hills Country Club.

- Roll Call:**
- [X] Debra Rose-President (09,10,11,12)
 - [X] Louren Price-Vice President (09,10)
 - [X] Patty Rolko -Treasurer (09,10,11)
 - [X] Lynne Cook- Secretary (09,10,11)
 - [X] Wayne Brassell – (09,10,11)
 - [X] Marnie Butler – (09,10,11,12)
 - [] Joe Desmont – (09,10)
 - [X] Ray Gurnick- (08,09,10)
 - [X] Pepper Richardson – (09,10,11)
 - [X] Vi Seidel - (09,10,11,12)
 - [X] Jim Wright Sr. - (08,09,10)

PREVIOUS MINUTES: 8/5/09

Lou Price asked for a motion to be made on the following Board minutes for 8/5/09. Marnie Butler made a motion, Vi Seidel 2nd motion to approve the 8/5/09 Board meeting minutes with corrections. Lou Price called the motion to vote: 9- Yes, 0- No, 1- abstained. Motion carried.

TREASURER REPORT:

- ❑ **ACCOUNT BALANCES**
 - ❑ *Main Account Balance – \$2429.58*
 - ❑ *Homecoming Account Balance - \$7351.96*
 - ❑ *Miss Liberty Account Balance - \$659.22*
- ❑ **PRESENT BILLS FOR PAYMENT**

Bills for the Main Account were presented as follows:

Newsletter mailing Post Office	\$230.86
Tax Return Preparations	\$360.00
Columbia Hills- Board Mtg.	<u>\$ 71.60</u>
Total	\$ 662.46

Lou Price asked for a motion to approve paying the bills from the Main Account. Marnie Butler made a motion, Ray Gurnick 2nd motion to approve paying the bills from the Main Account. Lou Price called the motion to vote: 9- Yes, 0- No, 1- abstained. Motion accepted.

Bills for the Homecoming Account were presented as follows:

Greg Cahlik Electrical Upgrade	\$ 993.64
Network Solutions Homecoming Domain 3yr.	\$ 86.97
Cuyahoga County Agriculture Stage Deposit 2010	\$ 150.00
Big Lots Storage Bins	<u>\$ 21.55</u>
Total	\$1252.16

Lou Price asked for a motion to be to approve paying the bills from the Homecoming account. Marnie Butler made a motion, Ray Gurnick 2nd motion. Lou Price called the motion to vote: 9- Yes, 0- No, 1- abstained. Motion accepted.

These are the final bills for 2009 regarding Homecoming.

Discussion on the cost of meals for the Board and General Membership Meetings concluded that the tip is included in the amount that is billed for the General Membership Meetings. Therefore it was decided to tip at the Board Meetings.

Lou Price asked for a motion to be made to approve tipping for service at the Board Meetings. Ray Gurnick made a motion, Debra Rose 2nd motion to approve tipping for service at the Board Meetings. Lou Price called the motion to vote: 8- Yes, 0- No, 2- abstained. Motion accepted

OLD BUSINESS

POLICIES

- Debra will create Policy Manual Draft for Board review. Will be provided at the next meeting.

NEW BUSINESS

Newsletter & Member Mailings

- October mailing – (Nomination request sent out)
- As there are no director openings at this time, nominations for Officers will be mailed out only.
- November mailing – (Ballots for Officer election sent out in this issue)
- December mailing – Christmas Party notification

Postcard mailing of upcoming member meeting and news releases

- 9/16/09 Member Meeting-MRDD
- 11/18/09 Member Meeting-KAISER
- 12/16/09 Christmas Dinner
 - Vi to make up baskets again this year.
 - Debbie & Wayne Brassell offered to make two baskets this year. One for ladies and one for men.

COMMITTEES

BENEFITS-Pepper Richardson

- I Buy Neo – Nothing new
- COSE – Nothing new
- Kaiser –Signed also has Dental
- Information will be mailed to the members. The Broker will promote the program.
- New Ideas
- Debra & Pepper went to benefit seminar and learned that in July 2010 dependents ages will be changed and benefits will be the obligation of their parents. The dependent age will go up to 28 by January 2011.

Meeting was recessed for dinner at 7:12 p.m. and resumed and 7:40 p.m.

HOMECOMING FESTIVAL – 6/25, 6/26 & 6/27/2010- Debra Rose

Next committee meeting will be held on 9/13/09 at 7:00pm Columbia Townhall

The band budget will be trimmed for next year. We are checking the possibilities of using the tennis courts or the basketball court for entertainment.

- OFEA MEETING
- Geneva OFEA is giving seminars in November. They gave us great reviews about our festival.

ENGINE SHOW – 6/5 & 6/6/09 –Debra Rose

Ray Gurnick will reserve the dates with the Township Trustees.

COMMUNITY GUIDE- Debra Rose

Working on finding people to sell ads.

Deadline for ads complete to Herald Printing 11/13/09.

Will take approximately 2-3 weeks to print.

FESTIVAL OF TREES –Wayne Brassell

Redesign forms

Deadline for sponsors –11/13/09?

Set up trees with lights-11/21/09?

There were 38 trees sold last year for \$3575 minus the expense of \$1600. There will not be balled trees this year.

- ❑ **WEBSITE-Pepper Richardson**
There were 25,441 hits in August which is typically down after the Homecoming Festival. We have had 333,968 hits since the website was setup.
- ❑ **MEMBERSHIP-Wayne Brassell**
Patty got a new member; Gail Kirth from Royal Beginnings. We have 70 paid members, and 7 courtesy members for a total of 77 members.
- ❑ **BOARD MEETING SPEAKER SCHEDULE**
 - 10/7/09- Lorain Deputy, Patty will arrange
 - 11/4/09-
 - 12/2/09-
- ❑ **MEMBER MEETING SPEAKER SCHEDULE**
 - 9/16/09 – MRDD
 - 11/18/09 –KAISER- Also sponsoring event.
- ❑ **SPECIAL SEMINARS**
Chamber Master Training- Nothing set as yet
- ❑ **SCHOLARSHIP-Lou Price**
No Report
- ❑ **AMBASSADORS-**
Promotions ongoing and online
- ❑ **JR AMBASSADORS-Pepper Richardson**
Next meeting 9/20/09 @ 6:00pm Townhall
The first meeting of the Junior Ambassador's was held. The kids had some great ideas on ways to give back to the community. Some suggestions were: park cleanup, care package for soldiers, finding ways to assist the elderly in nursing homes and helping to decorate houses for the elderly at Christmas.
- ❑ **ADVOCACY-Ray Gurnick**
Jim Wright is working on the wording of contracts for next year. An employee of Ray's will make a map of the park's electrical system. Ray will send a request for the electric bill to the Trustees. Ray will be attending this month's Foundation meeting. Ray is also working on a five year perpetual calendar including the five previous and five future years presented.
- ❑ **MARKETING-Marnie Butler**
Marnie is in the process of setting up a master calendar with timelines to make it easy to follow.
- ❑ **GRANTS-Lou Price**
No Report
- ❑ **COLUMBIA SAFETY-Patty Rolko**
There is a \$1000 reward offered for the conviction of the person stealing from area Columbia businesses. The Township car is running. There are currently 7 businesses signed up for the safety program. Patty would like to list Columbia Safety as one of the benefits to Chamber members.
- ❑ **NOMINATION COMMITTEE-**
Lynne, Ray and Vi volunteered for the nomination committee. The slate needs to be set by October 7th.
- ❑ **FINANCE & BUDGET COMMITTEE-Patty Rolko**
Pepper, Marnie, Lynne, Wayne and Ray all volunteered to help with the budget committee this year. Patty to decide on committee members and advise the Board.

COMMENTS

Jim Wright mentioned that the Homecoming committee needed to work on improving their timing on the events. If fireworks were held on Saturday then it would make it possible to close the festival earlier on Sunday. Also, this would provide a rain date if needed.

Wayne suggested that the previous year's figures should be noted on the budget each month.

Valentine's Day at the VFW is booked and the band secured. The date is February 13th.

Jim Wright will begin working on the plans for Mother's Day 2010.

Motion to adjourn the meeting was made by Marnie Butler and Vi Seidel 2nd motion. Lou Price called for a vote on the motion and was carried by unanimous vote 10- Yes, 0- No, 0- Abstained. Meeting adjourned at 9:03 p.m.

Debra J. Rose (Signature on file)

Debra J. Rose/President

Lynne Cook (Signature on file)

Lynne Cook/Secretary

Date Accepted: 10/7/09