



Columbia Chamber of Commerce –Board Meeting Minutes– 8/5/09

Meeting called to order by Debra Rose at **6:40PM** held at the Columbia Hills Country Club.

- Roll Call:**
- [X] Debra Rose-President (09,10,11,12)
 - [X] Louren Price-Vice President (09,10)
 - [X] Patty Rolko -Treasurer (09,10,11)
 - [X] Lynne Cook- Secretary (09,10,11)
 - [X] Wayne Brassell – (09,10,11)
 - [X] Marnie Butler – (09,10,11,12)
 - [X] Joe Desmont – (09,10)
 - [X] Ray Gurnick- (08,09,10)
 - [X] Pepper Richardson – (09,10,11)
 - [X] Vi Seidel - (09,10,11,12)
 - [] Jim Wright Sr. - (08,09,10) –At auxiliary meeting

PREVIOUS MINUTES: 08/05/09

Debra Rose asked for a motion to be made on the following board minutes for 08/05/09. Joe Desmont made a motion, Vi Seidel 2nd motion to approve the 08/05/09 board meeting minutes with corrections. Debra Rose called the motion to vote: 9 Yes, 0 No, 1 abstained motion carried.

TREASURER REPORT:

- **ACCOUNT BALANCES**
 - ***Main Account Balance – \$3,152.59***
 - ***Homecoming Account Balance -\$8,051.26***
 - ***Miss Liberty -\$735.12***
- **PRESENT BILLS FOR PAYMENT**

Patty Rolko submitted the following bills for payment

MAIN ACCOUNT - \$579.18

| | | | |
|---------|-------------|--------|----------------------------------|
| 7/1/09 | CHCC | 62.65 | Board Meeting |
| 7/15/09 | CHCC | 202.50 | Member Meeting |
| 7/9/09 | Walmart | 9.48 | Post Cards for Meeting Reminders |
| 7/9/09 | Post Office | 17.92 | Postage for Post Cards |
| 7/15/09 | Debra Rose | 181.09 | Ribbon Cutting Scissors |
| 7/27/09 | Buy.com | 78.24 | Back Up Drive for Chamber |
| 8/1/09 | Post Office | 27.30 | Postage for Member Plates |

HOMEcomings ACCOUNT - \$699.30

| | | | |
|---------|-------------------|--------|---------------------------------------|
| 2/7/09 | Office Max | 22.83 | Printing for Placemat Ads |
| 6/15/09 | Home Depot | 58.12 | Floor Sealer for Dance Floor |
| 6/21/09 | Speedway | 140.00 | Gas Cards for Judges |
| 6/19/09 | Harbor Freight | 45.21 | Misc. Supplies |
| 7/20/09 | OFEA | 24.00 | OFEA Meeting 8/2/09 |
| 6/22/09 | Home Depot | 29.06 | Floor Sealer for Dance Floor |
| 6/21/09 | Guitar Center | 33.36 | Clips & Cables for Chamber PA |
| 6/27/09 | SPB Concession | 50.00 | Food Voucher Refund |
| 6/27/09 | Mary Kay | 40.00 | Refund for Electric |
| 6/29/09 | Cisco Kids 4-H | 100.00 | Clean up of park on 6/29/09 |
| 6/27/09 | Hoof-N-Ride | 100.00 | Clean up of park on 6/28/09 |
| 6/5/09 | Columbia Township | 50.00 | Key Deposit for Bathroom |
| 7/1/09 | Post Office | 6.72 | Postage for mailing Homecoming Thanks |

Debra Rose asked for a motion to be made on allowing the payment of the bills as presented. Joe Desmond made a motion, Marnie Butler 2nd motion to approve the payment of the bills as presented. Debra Rose called the motion to vote: 9 Yes, 0 No, 1 abstained motion carried.

Recess for Dinner at 7:17PM. Resume from Dinner 7:33PM.

OLD BUSINESS

- Trustees Letter – Ray Gurnick
Executive Session

- Code of Conduct
Tabled

NEW BUSINESS

- Newsletter & Member Mailings
We are still waiting for the confirmation letter and contract from Kaiser before we offer them on the website.
 - **July mailing –To be sent out 8/4/09, waiting on confirmation from Kaiser.**
 - October mailing – (Nomination request sent out)
 - November mailing – (Ballots for election sent out in this issue)
 - December mailing – Xmas Party notification
- Postcard Mailing
Patty will be mailing sending a mailing about our upcoming member meeting.
 - **9/15/09 Member Meeting-MRDD**
 - **11/18/09 Member Meeting-KAISER**
 - **12/16/09 Christmas Dinner-Vi** to make up baskets again this year.

COMMITTEES

- **BENEFITS-Pepper Richardson**
 - I Buy Neo -
 - COSE -
 - Kaiser – Signed contract and sent to Kaiser, waiting final ok.
- **HOMEcomings FESTIVAL – 6/25, 6/26 & 6/27/2010-Debra Rose**
Next committee meeting 8/30/09 @ 7:00pm Columbia Townhall Joe to meet with Engine Show

- **ENGINE SHOW – 6/6 & 6/6/09 –Debra Rose**
Tractor pull with area garden tractors (riding lawn mowers)
- **COMMUNITY GUIDE- Debra Rose**
 - Working on finding people to sell ads. Faye needs to make people more aware of whom she is in order to sell ads.
 - Deadline for ads complete to Herald Printing 11/13/09 for elections.
 - Will take approximately 2-3 weeks to print.
- **FESTIVAL OF TREES –Wayne Brassell**
 - *Redesign forms*
 - *Deadline for sponsors –11/13/09?*
 - *Set up trees with lights-11/21/09?*
 - *Wayne brought up designing about 10 characters for the corner lot. They would be sold for \$250 each. He will contact the school to see if they can be cut and painted by the art students. Suggestions were: Santa, Snowman, Tree*
- **WEBSITE-Pepper Richardson**
 - *We have received 40424 hits in July and 308527 since January*
- **MEMBERSHIP-Wayne Brassell**
 - *New Member Schilds IGA thanks to Jim Wright*
 - *Fortunate Fido – we were there for the opening*
 - *We have 63 paid members, 7 courtesy members with at total of 70 members.*
- **BOARD MEETING SPEAKER SCHEDULE**
 - *9/2/09-*
 - *10/7/09-*
 - *11/4/09-*
 - *12/2/09-*
- **MEMBER MEETING SPEAKER SCHEDULE**
 - *9/16/09 – MRD- Clarification due to moving*
 - *11/18/09 –KAISER-Also sponsoring event.*
- **SPECIAL SEMINARS**
 - *State training funds at LCCC with a grant for training employees on Sept. 1st.*
 - *Chamber Master Training*
- **SCHOLARSHIP-Lou Price**
 - *To be discussed with officers at a later date*
- **AMBASSADORS-Visited the following businesses**
 - *Fortunate Fido*
 - *Great Lakes Trucking*
- **JR AMBASSADORS-Pepper Richardson**
 - *They have helped with folding of the Newsletter and the grand opening for Fortunate Fido.*
 - *A local church is interested in the program.*
- **ADVOCACY-Ray Gurnick**
 - *No new news items, but will confirm the Engine show dates.*
- **MARKETING-Marnie Butler**
On an as needed basis
- **GRANTS – Lou Price**
New Chairman, Lou Price. Lou has placed an ad for a Grant Writer and we have had one person apply so far. This person will see what type of grants we are eligible for and help us apply accordingly. Lou will also check to see if we need to change our determination or whether it is advisable.

COMMENTS

Marnie thanked everyone for the surprise and the cake. Vi reported that the girls won 2nd place at the Wellington Cheese Festival. Thanks were given to Ray for the new tape recorder.

Motion to adjourn the meeting was made by Joe Desmont and Marnie Butler 2nd motion. Debra Rose called for a vote on the motion and Motion was carried by unanimous vote 10 Yes, 0 No, 0 abstained. Meeting adjourned at 9:01 p.m.

Debra J. Rose (Signature on file)

Debra J. Rose/President

Lynne Cook (Signature on file)

Lynne Cook/Secretary

Date Accepted: **9/2/09**